



**Dutch Hollow Lake Property Owners' Association, Inc.**

E2670 Clubhouse Drive  
La Valle, WI 53941

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**APPLICATION FOR PROPERTY IMPROVEMENT – DECK**

(Submit this signed application with items on checklist)

Date: \_\_\_\_\_

Lot #: \_\_\_\_\_

<b>Owner Information</b>	<b>Builder Information</b>
Name:	Name:
Address:	Address:
Phone #:	Phone #:
Email:	Email:

**Checklist – Supply all of the following:**

(Provide one paper copy and one electronic file.)

Permit should be sent to *(circle one)*:  
**Owner or Builder**

\_\_\_\_\_ **Approved County and Township Permits** (if applicable)

\_\_\_\_\_ **Plot Plan (Public Records)**

- a) scaled
- b) indicate all property improvements, i.e. house, garage, driveway, septic systems, fences, etc.
- c) all dimensions to be shown

\_\_\_\_\_ **Framing and Foundation Plan or Plans – showing:**

- a) dimensions of proposed deck, stairs, etc.
- b) footing/pier, size and thickness
- c) joist size, species, span, spacing and direction they run
- d) decking material, size, span and direction
- e) post locations, timber species, size and spacing
- f) beam size, timber species, span and direction
- g) identify all pressure treated lumber
- h) all stair info – stringer size, riser and tread dimensions, and rail info
- i) show locations of railings *(including rail height and baluster spacing)*

\_\_\_\_\_ **Full Section Drawing – showing:**

- a) ledger and flashings at connection to existing structure. *(show bolts or lags, with sizes and spacing)*
- b) footing detail for posts, including footing depth and post connections
- c) construction and connections of beams and posts *(show bolt size and spacing)*
- d) hand railing connections, support and materials *(show bolts or lags, with sizes and spacing)*

\_\_\_\_\_ **\$50.00 Application Fee**

The Dutch Hollow Lake Property Owners' Association, Inc. permit is valid for construction provided the construction commences and is completed within 6 months from the date the permit is issued. If construction is delayed for 6 months or longer from the date of issuance, the permit must be renewed. Note: The Association reviews plans solely based upon its responsibility as outlined in the Dutch Hollow Property Owners' Covenants and Restrictions. The DHLPOA and its Architectural Control Committee, do not review plans for adherence to any State, County or Local building codes, nor do they review plans for accuracy, completeness, structural integrity or drainage. The applicant property owner is responsible for complying with all building codes as well as adherence to DHLPOA Covenants and Restrictions.

Owner's Signature: \_\_\_\_\_

Date : \_\_\_\_\_